

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
TUESDAY, FEBRUARY 18, 2014

Regular meeting @ 8:00 a.m.
Council Chambers / City Hall / 113 E. Washington St.

Pledge – Mayor Croyle
Prayer – Mayor Croyle

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk-Treasurer's roll call showed three Board of Public Works and Safety members present.

Mayor Steve Croyle
Councilor Todd Schroeder
Mr. Richard Gough

Additional Officials Present:

Meeks Cockerill, City Attorney; Frank Lowrance, Street Department Superintendent; and Chris Martin, Waste Water Treatment Plant Superintendent.

Approval of the Minutes

Mr. Gough moved to approve the minutes of the February 4, 2014 meeting. Councilor Schroeder seconded. Motion passed 3-0.

Street Department Report

Superintendent Lowrance stated the City's road salt supply is okay. Many potholes are being discovered and patched. The staff is waiting for Spring.

The dump truck that was damaged by fire is being repaired. Superintendent Lowrance stated this winter has made it difficult to provide trash service and snow removal off of the streets. Mayor Croyle stated the Street Department is going to have to be aware of any excess trash issues after the weather clears because residents may be having extra trash. Mr. Gough asked about vehicles that have been parked since the beginning of the snow storms; is there anything the City can do to get the vehicles moved so the snow can be removed. Mayor Croyle stated the City does have an ordinance regarding how long vehicles can be parked on a City street and the Police Department can issue citations. Mayor Croyle suggested having the Police Department observe the cars and have the cars moved once the snow melts.

Waste Water Treatment Plant Superintendent

Superintendent Martin met with Brian Pohlar and Matthew Pierce from Hannum Wagle and Cline Engineering last week to complete the final paperwork for the plant capacity increases. Several figures had to be double checked because of conflicting reports. Representatives from Culy Construction were at the plant yesterday to obtain a set of relocation plans for the Highway 32 project. The relocation of the gas lines is scheduled to begin on March 1, 2014. The relocation should be finalized by June 1, 2014. The Greenville Avenue Project is anticipated to begin once the weather permits. The Gillman Home Center, 920 E Greenville Avenue, is scheduled to open mid-March, 2014. Superintendent Martin

believes the gas service will be relocated to the rear of the buildings. INDOT (Indiana Department of Transportation) adjusted several sections of storm sewer, this concerned Superintendent Martin because it could impact the City. A section of Sanitary Sewer located around Burger King Restaurant needs to be reinstalled (lowered). Superintendent Martin stated this is going to be a long process. An inspector will be at the job site when crews are working. This will help protect the City's infrastructure from conflicts. The gas line is very deep under the creek. Superintendent Martin explained the infrastructure in the area. The new e-coli equipment was ordered and the equipment will be operational by March 10, 2014. This will give the staff 15 days of practice testing before the reports need to be submitted. An employee has scheduled a tentative retirement date as of June 1, 2014. Superintendent Martin has not received a response from Starburst Technology.

Sewage Affidavit

Laurita Glosette, owner of the property located at 421 Residence Street, has filed a sewage affidavit requesting a six month abatement of the property. This property housed a meth lab and no one has access to the property until the Randolph County Health Department declares it is safe to enter. Councilor Schroeder moved to approve the sewage affidavit for 421 Residence Street. Mr. Gough seconded. Motion passed 3-0.

Accounts Payable Vouchers

Clerk-Treasurer Haney presented the accounts payable vouchers for the end of January totaling Eight Hundred Sixty Nine and Forty Cents (\$869.40). February 1 to February 13 accounts payable vouchers totaled Fifty Thousand Eight Hundred Forty Three Dollars and Thirty Eight Cents (\$50,843.38). The Payroll accounts payable vouchers totaled Eighteen Thousand Ninety Five Dollars and Ninety Two Cents (\$18,095.92). The total of all accounts payable vouchers is Sixty Nine Thousand Seven Hundred Ninety Nine Dollars and Forty Nine Cents (\$69,799.49). Mr. Gough moved to approve the accounts payable vouchers. Councilor Schroeder seconded. Motion passed 3-0.

Property and Casualty Insurance

Clerk-Treasurer Haney stated Robin Roscoe, Property and Casualty Insurance appraiser, conducted building appraisals on City property locations. Superintendent Martin accompanied Mr. Roscoe. A report of his findings will be submitted. Superintendent Martin stated Mr. Roscoe had several very good ideas of which the Board and the Council should consider.

Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Mr. Gough seconded. Motion passed 3-0. The February 18, 2014 meeting was adjourned at 8:20 am.

Mayor, Steve Croyle

ATTEST: _____
Clerk-Treasurer, Vicki Haney